



## **Memorandum of Understanding**

between

**Sussex Police**

and the

**Sussex Neighbourhood Watch Federation**

This Understanding facilitates co-operation in the strategic development of the Sussex Neighbourhood Watch Federation (the Federation). The aim is to enhance collaboration, communication and active support between Neighbourhood Watch and Sussex Police, supporting the three key priorities of the Force's operational delivery plan:

- Keep communities safe and feeling safe,
- Identify and protect vulnerable people,
- Prevent and respond to harm.

**Keep communities' safe and feeling safe:** By promoting good citizenship, greater public awareness, a better understanding of crime trends, direct channels for police/community liaison.

**Identify and protect vulnerable people:** By promoting public and community safety, resilience planning, quality of life and stronger community cohesion.

**Prevent and respond to harm:** By working to increase public participation to prevent, report, reduce and detect anti-social behaviour, crime and disorder. To protect, liaise and support those who have been victims of crime.

In supporting the priorities both parties will apply the Force's six principles:

- Integrity
- Trust
- Learning
- Technology & Innovation
- Collaboration & Partnership
- Investment in their people.

### Sussex Police will:

1. Nominate a business function to have responsibility for supporting the development and implementation of Neighbourhood Watch across the Force area, and provide a single point of contact in each policing Division, with the knowledge to liaise with the Federation, and to facilitate local engagement between the Prevention Support and Engagement Officers (PSEOs) and Neighbourhood Watch schemes. The strategic **Divisional** leads (East, West and Brighton & Hove), will be their Prevention and Partnership Managers, who will liaise with the Neighbourhood Watch Association Chairs / Area Co-ordinators. The **District** SPOCs will be the PSEOs, who will liaise with Neighbourhood Watch locally. If a local Neighbourhood Watch area wants to add specific items of reference to this Understanding, to be signed off at their local level, then they may do so on page 3.
2. Nominate representatives to attend Neighbourhood Watch meetings when appropriate and possible.
3. Actively support and assist the Federation and Neighbourhood Watch members when appropriate and possible.
4. Put into place effective information sharing and communication protocols.
5. Support the Federation to promote Neighbourhood Watch and recruit new members.
6. Vet (PNC and Niche check) proposed Neighbourhood Watch Co-ordinators.
7. Liaise with the Federation in matters that are likely to affect Neighbourhood Watch and its membership.
8. Actively encourage the participation of the Federation in operations, strategy and planning of service delivery where relevant.

### The Federation will, in concert with Neighbourhood Watch members:

1. Actively support and assist the Force in matters addressed by this Understanding.
2. Promote effective and mutually beneficial communications between the Force and Neighbourhood Watch members, communities and the general public.
3. Report, share information and intelligence with the Force and other agencies concerning matters addressed by this Understanding.
4. Identify collaborative development opportunities, support initiatives of mutual benefit, and trial new forms of communication.
5. Where reasonably possible, assist with the procurement of volunteers who can assist in matters addressed by this Understanding, or otherwise assist the police and other Authorities.
6. Act in a consultative role, and provide a discussion forum, to develop and promote matters addressed by this Understanding.
7. Maintain a Federation web and other media presence to promote Neighbourhood Watch and Force initiatives.
8. Enable and support new 'watches' to develop, including co-operation with those not traditionally part of Neighbourhood Watch.
9. Consult with members of the Federation and their volunteers when reviewing relevant policies and practices.

**Signed on behalf of Sussex Police:**

Name:

Position: **ASSISTANT CHIEF CONSTABLE**

Date: **11.6.2018**

**Signed on behalf of the Federation:**

Name:

Position: **Chair, SUSSEX FEDERATION NHW.**

Date: **11/6/2018.**